



TRANSCENDENTAL MEDITATION® AT THE MAHARISHI® GOLDEN DOME

Security & Privacy

Protecting and respecting your privacy is of the utmost importance to us. Your personal details will be used by Maharishi Foundation for the purposes of providing information that you have requested, and will not be shared with third parties

Where either Maharishi Foundation and Maharishi Foundation Golden Dome are mentioned in this document, this refers to both the Dome and head office. (These are also referred to as “we’ and “us”). [Maharishi Foundation®, registered educational charity 270157 (England & Wales) SC041919 (Scotland), owns the Maharishi® Golden Dome and runs all of the courses and programmes in the building.]

Maharishi Foundation and Maharishi Foundation Golden Dome recognise that the privacy of your personal information is important to you. Unless you directly give us consent to do otherwise, we will only collect and use your personal information as set out below.

WHERE IS YOUR INFORMATION KEPT?

This Privacy Policy outlines how will handle and manage personal information we collect about you. As we collect personal information in-store at Maharishi Foundation online through www.goldendome.org.uk (our website), this Privacy Policy also applies to your use of the Maharishi Foundation Golden Dome website **and the database we use which is kept by Maharishi Foundation UK head office**. By providing your personal information to us and by using our website, you consent to the collection of your personal information by **Maharishi Foundation and Maharishi Foundation Golden Dome** and its use and disclosure in accordance with this Privacy Policy.

HOW CAN I CONTACT Maharishi Foundation Golden Dome?

If you have any questions or complaints about how we handle your personal information, you can contact our Team on 01695 51617 10am to 1pm Monday to Friday or email courses@goldendome.org.uk

Any complaints notified to us will be considered within 21 days and responded to. We will always endeavour to resolve any complaint to your satisfaction.

Alternatively, write to us at The Course Office, Maharishi Golden Dome, Woodley Park, Skelmersdale WN8 6UQ. Telephone 01695 51617.

HOW CAN I REVIEW MY CHOICES ABOUT RECEIVING PROMOTIONAL COMMUNICATION?

At Maharishi Foundation Golden Dome, we want to communicate with you only if you want to hear from us. If you prefer not to receive promotional information from us or if you do not want your information used to enhance your shopping experience, please let us know by clicking on the unsubscribe link at the bottom of any of our communications.

WHAT INFORMATION DO WE COLLECT?

We may collect certain types of personal information from you. Personal information is any information that can be used to identify you and may include details such as name, address, telephone numbers (including your mobile phone number), date of birth, gender, occupation and email and IP address. We also collect transaction details relating to your purchases from us and any preferences you select as well as other personal information you disclose to us in communications between us and you.

WHY WE COLLECT PERSONAL INFORMATION AND CONSEQUENCES OF NOT PROVIDING IT TO US

Generally, we collect personal information about customers to provide a range of products and services, to meet our obligations to you and to enable us to conduct our business. We also collect personal information so you can enter a competition, seek employment or communicate with Maharishi Foundation Golden Dome by e-mail, telephone or writing.

HOW DO WE COLLECT YOUR PERSONAL INFORMATION?

We may collect personal information in a number of ways including:

- When you contact us with an enquiry;
- When you submit a job application; and
- Through our website or our mobile site when you:
 - Place an online order with us
 - Subscribe to the Maharishi Foundation Golden Dome newsletter
 - Through any social media platform upon which you engage with us.

Generally, personal information is collected directly from you at the time you make a purchase, or when you have other dealings with us. In some instances we may collect personal information about you from someone else. For example, someone may give us your name and address if they have purchased a Maharishi Foundation Golden Dome gift for you and wish us to deliver the gift to you. If you provide us with personal information of another individual you agree to take reasonable steps to ensure that the individual is made aware of the matters set out in this Privacy Policy.

HOW DO WE USE YOUR PERSONAL INFORMATION?

We collect your personal information to keep you up to date with any important changes to our website including our products and services, to notify you of special events, promotions and offers that may be of interest to you (including by email and SMS), to send you our newsletter, to respond to your queries and to help Maharishi Foundation Golden Dome manage and enhance its products and services. We also collect your personal information to allow us to manage and fulfil any orders you place with us including delivering any gifts purchased by you.

SHARING INFORMATION WITH THIRD PARTIES

Maharishi Foundation **not sell or trade your personal information with third parties for their marketing purposes without your consent.**

Maharishi Foundation may however disclose your personal information to:

- service providers or persons who perform functions on our behalf, for example, mailing services, distribution services, IT services, data analysis, research, advertising or consultancy services;

- organisations who are involved in a competition run by Maharishi Foundation Golden Dome;
- law enforcement agencies in relation to a suspected breach of any law;
- our professional advisers;
- regulatory authorities;
- anyone else to whom you authorise us to disclose it.

Where Maharishi Foundation makes such disclosures, we require these organisations to agree to comply with the codes of practice recommended by the Information Commissioner's Office.

CROSS-BORDER DISCLOSURE OF PERSONAL INFORMATION

Some of Maharishi Foundation Golden Dome's third-party contractors and service providers may perform certain services overseas and as a result your personal information may be disclosed to a recipient in a foreign country. For example, we may use a server hosted overseas to store data including your personal information or send emails to Maharishi Foundation Golden Dome customers. Under privacy laws, we must take reasonable steps, in the circumstances, before personal information is disclosed to an overseas recipient to ensure that the overseas recipient does not breach privacy laws in relation to that information ("the Obligation").

The Obligation does not apply if you consent to the disclosure of your personal information to an overseas recipient.

By supplying personal information to us, you consent to the disclosure of your personal information to an overseas recipient and agree that the Obligation does not apply.

HOW CAN I ACCESS MY PERSONAL INFORMATION?

You have a right to seek access to information which Maharishi Foundation and Maharishi Foundation Golden Dome holds about you. You also have the right to ask us to correct information about you which is inaccurate, incomplete or out of date. While Maharishi Foundation and Maharishi Foundation Golden Dome takes all reasonable precautions to ensure that your personal information is complete and up to date, please notify us of any changes or errors in your personal information held by us.

If you have registered your details on our website you may access, review and update your personal information by simply logging into our website using 'Login'. Use the 'My Account' section to update your details.

HOW SECURE IS YOUR PERSONAL INFORMATION?

We take all reasonable steps to maintain the security and integrity of your personal information and to protect your personal information from misuse, interference and loss and unauthorized access, modification or disclosure.

ONLINE ORDERING SECURITY

We take website and credit card security extremely seriously and always endeavour to provide a secure, safe platform from which to conduct online transactions.

Maharishi Foundation Golden Dome uses the industry standard Secure Sockets Layer (SSL) protocol, which encrypts your information as it is transmitted over the internet. This encryption scrambles details such as credit card numbers, billing details, and delivery addresses so that other computers are unable to decipher the information, ensuring your privacy and security.

To ensure you are accessing a secure server, look for the unbroken key or closed lock symbol located either at the bottom left or top right of your browser window. If it appears, then SSL is active.

You can double-check by looking at the URL. If SSL is active, then the first characters of the URL will read <https://> rather than just <http://>. It is important for you to protect against unauthorized access to your password and your computer.

Our websites use "cookies" - small data files that are stored on your computer when you visit a website. Cookies enable you to shop on our websites and may be used in a variety of ways to enhance or personalise your online browsing and shopping experience. Cookies may eliminate the need to repeatedly enter the same information, enabling us to improve the content, reliability and functionality of our websites, evaluate the effectiveness of advertising and track usage patterns. Accepting a cookie will not give us access to any data on your computer other than the data stored in the cookie. You may experience a loss of functionality as a result of configuring your web browser not to accept cookies.

LINKS TO OTHER WEBSITES

Sometimes our website or mobile site may contain a link to third party websites. Maharishi Foundation Golden Dome is not responsible for the content or material contained in, or obtained through, any third-party website or for the privacy practices of the third party website. We suggest that you review the privacy policy of each website or mobile site that you visit.

CHANGES TO THIS PRIVACY NOTICE

This is our current Privacy Policy outlining our personal information management practices. This Privacy Policy replaces any other privacy policy published by us to date. We may vary this policy at any time. If any changes to these policies occur, we will notify our customers by updating this section of our website.

Entire contents copyright © 2018 Maharishi Foundation Golden Dome. All rights reserved.

Maharishi Golden Dome, Woodley Park Road, Skelmersdale, Lancashire WN8 6UQ. www.goldendome.org.uk
Maharishi Foundation®, registered educational charity 270157 (England & Wales) SC041919 (Scotland), owns the Maharishi® Golden Dome and runs all of the courses and programmes in Transcendental Meditation®, the Advanced Techniques of Transcendental Meditation® and the TM-Sidhi Programme® that are held in the Maharishi® European Sidhaland